

The following conditions must be met in order to change majors:

- Student must have at least 24 credits or 2 semesters worth of grades on record
- Student must have a GPA of 3.0 or higher

If you meet ALL of the above requirements, complete this form and:

- Have form signed by the Engineering Department Chair you wish to major in.
- If you wish to transfer to B.S.E. program you must see Dean Savizky

Student Information (Part 1):

Student LAST Name:				[PRINT CLEARLY]
Student FIRST Name:				[PRINT CLEARLY]
Residential Address:				
Contact Information:	Email: _____ Phone: _____			
Are you an International Student?	<input type="checkbox"/> Yes* <input type="checkbox"/> No	*If yes, please have DSO sign: _____ Date: _____		

Change of Major Information (Part 2):

Grade Level:	<input type="checkbox"/> 1st <input type="checkbox"/> 2nd <input type="checkbox"/> 3rd <input type="checkbox"/> 4th			
Current Major:	<input type="checkbox"/> BSE <input type="checkbox"/> CE <input type="checkbox"/> ChE <input type="checkbox"/> EE <input type="checkbox"/> ME	Cumulative GPA:	_____ / 4.0	
Desired Major:	<input type="checkbox"/> BSE <input type="checkbox"/> CE <input type="checkbox"/> ChE <input type="checkbox"/> EE <input type="checkbox"/> ME	Last Semester GPA:	_____ / 4.0	

Explain your reasoning(s) for changing majors [Write legibly]:

--- STOP HERE: Please save file as is and email document to Betsy Quitugua in the Dean's Office. Betsy will take care of signatures. ---

Required Signatures (Part 3):

Student Signature:	(Sign)	Date:
Engineering Department Chair Signature: (for Desired Major)	(Print) (Sign)	Date:
Dean Signature:	(Sign)	Date: